

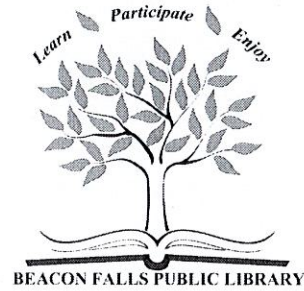
BEACON FALLS PUBLIC LIBRARY

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April 9, 2021

Dear members of the Board of Selectmen,

Attached you will find the library's March service report and financial report.

Areas of note from the March Service report:

- The overall total of adults and children participating in library programs is up by over 100% from last year to this year. The library is still offering zoom programs and take and make activities for adults and children.
- The library continues to offer homebound deliveries to patrons who are unable to pick up library materials during curbside pickup allotted times. The use of this service is up 300%.
- Circulation of downloadable audiobooks, e-books, music, and downloadable videos are up. The library offers hoopla digital and Overdrive for their downloadable services.
- The “other” category on the service report has increased due to mailing out seed packets to patrons. This service was offered in February and continued through March.
- The percentage of library materials being lent through interlibrary loan was up slightly for March.
- The library offered four weeks of Story Time to Go with 52 children and 14 adults picking up bags and 24 children and 8 adults participating with the digital only materials.
- The St. Patrick’s Day Brownie Baking program for teens had 36 participants.
- The monthly spice club program held on March 11, 2021 was up to 82 adults, 27 children and 5 teens.
- The children’s St. Patrick’s Day suncatcher take & make craft had 36 child participants.
- On March 27th the library held a zoom cooking class with Chef Rob. He taught participants how to make two different types of dog treats (the recording will be available on our website). We had 20 adults and 2 children follow along. Many of the participants followed the recipes and baked along with him making it a very interactive program.

Areas of note regarding the March FY 20-21 Financial Report:

- The overall total of expenditures for the library is at 69% which is where it is to be expected. The part time staff are back with the library being open to the public. It has still been difficult to find in person professional development opportunities for the staff while covid protocols are in place. This is the reason that line item is currently 25% expended.

In April, the library will continue the monthly spice club. This month will be the last story time to go bags. We have a Facebook Live cooking class with Chef Rob scheduled. There will be an Earth Day tree giveaway reaching almost 100 families. The Grounded Goodwife will host a zoom program on herbology for personal health.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

Elizabeth Setaro
Library Director

March
Service Report 2020-2021

PROGRAM ATTENDANCE

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	102	333	102	609	-45.32%
ADULTS AT CHILD PROGRAMS	88	881	151	594	48.32%
CHILDREN AT CHILD PROGRAMS	376	3573	183	1104	223.64%
TOTAL	566	4787	436	2307	107.50%
# of CHILDREN/YA/FAMILY PROGRAMS	10	62	6	101	-38.61%
avg # children at child programs	37.60	57.63	30.5	106 2/5	-45.84%
# of ADULT PROGRAMS	2	10	3	38	-73.68%
avg # adults at adults programs	51.0	33.3	34.0	131 1/2	-74.68%
# of COMPUTER SESSIONS	0	0	2	52	-100.00%

LIBRARY SERVICES

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	0	0	17	646 2/9	-100.00%
COMPUTER (#PEOPLE)	0	0	26	838	-100.00%
WEB SITE VISITS	519	5016	594	6994	-28.28%
VOLUNTEER HOURS	0	15	13	253 1/4	-94.08%
HOMEBOUND DELIVERIES	3	16	0	4	300.00%
Notary Services	2	64	1	87	-26.44%

CIRCULATION OF MATERIALS

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULT	244	1957	187	3477	-43.72%
YOUNG ADULT	19	174	38	459	-62.09%
JUVENILE	161	1236	196	2872	-56.96%
AUDIO BOOKS	1	72	13	188	-61.70%
Downloadable audiobooks	197	1370	146	1251	9.51%
Digital Music downloads	1	33	1	6	450.00%
ADULT VIDEO	45	503	176	3208	-84.32%
JUVENILE VIDEO	21	143	27	602	-76.25%
Digital video downloads	1	22	2	17	29.41%
E-BOOKS	155	1511	145	1208	25.08%
FAMILY PASSES	0	3	4	51	-94.12%
OTHER	26	181	73	142	27.46%
TOTALS	871	7205	1008	13481	-46.55%
(included in above)					
ILL-BORROWED	102	751	58	1195	-37.15%
ILL-LENT	182	1243	55	1186	4.81%
CONNECTICARD LOANS	0	46	40	570	-91.93%

REGISTRATION THIS MONTH

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	22	26	148	210	-29.52%
CHILDREN	3	5	16	83	-80.72%
TOTALS	25	31	164	293	-44.03%

March
2020-2021 financial report

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$14,457.60	\$92,934.33	\$95,273.16	\$32,364.67	74.17%
#1019 PART TIME	\$175.70	\$672.31	\$8,200.95	\$12,379.69	5.15%
#1060 COMPUTER	\$23.48	\$4,018.64	\$3,351.24	\$221.36	94.78%
#1130 TELEPHONE	\$0.00	\$0.00	\$269.16	\$660.00	0.00%
#1170 LIBRARY MATERIALS	\$4,397.36	\$19,243.68	\$17,597.01	\$5,406.32	78.07%
#1800 PROF. DEVEL	\$0.00	\$250.00	\$360.49	\$750.00	25.00%
#1805 PROGRAMMING	\$949.08	\$4,103.71	\$4,260.08	\$1,396.29	74.61%
#1807 COPIER LEASES	\$71.36	\$612.74	\$535.50	\$207.26	74.72%
TOTAL	\$20,074.58	\$121,835.41	\$129,847.59	\$53,385.59	69.53%

PETTY CASH

BEG. BALANCE	\$50.00
ADD'L FUNDS	\$0.00
MINUS EXPENSES	\$0.00
TOTAL	\$50.00

CHECKING ACCT. ****

BEG. BALANCE	\$7,254.81
ADD'L FUNDS	\$0.00
MINUS EXPENSES	\$10.19
TOTAL	\$7,244.62

Fax	\$0.00
Late Video	\$0.00
Printing	\$0.00
Damaged/Lost	\$0.00
Replaced Library cards	\$0.00
PETTY CASH TOTAL	\$0.00

Deposits
last month petty cash

***No Deposit Made In March**

Liberty Bank CD \$11,439.93

**** reserved in checking acct & accounted for in yearly budget

	\$6,984.88
Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan/CMC Survey	\$175.00
FOL Watercolor donation	\$186.00
card expenses for program materials	\$259.45

Expenses

Crystal Rock \$10.19