

BEACON FALLS PUBLIC LIBRARY

LEARN... PARTICIPATE... ENJOY

10 Maple Avenue, Beacon Falls, Connecticut 06403

(203) 729 - 1441 ◊ Fax: (203) 729 - 4927

beaconfallslibrary@yahoo.com



February 10, 2020

Dear members of the Board of Selectmen,

Attached you will find the library's January service report and financial report.

Areas of note from the January Service report:

- Notary services are still up and being widely utilized by the community.
- Patron computer usage in hours is up 5% from last year.
- We have seen an increase in website visits by 11%.
- The average number of adults attending adult programs has increased by 13% from last year at this time.
- Circulation of materials has seen an increase in young adult books, downloadable audiobooks, downloadable digital videos, downloadable e-books and other materials which includes board games.
- Library museum pass usage has had a positive increase.
- Library card registration for both adult and children is up from last year.
- Items being lent to other libraries through the DeliverIt service are up by 7.5%.
- Popular adult programs in January were a presentation on the sinking of the Lusitania, watercolor painting instruction by Rich DiCarlo and Moroccan style mason jar decorating.
- Miss Kerri hosted a construction day story time and Lunar New Year story time for preschool children.
- Harry Potter Trivia sponsored by the Friends of the Beacon Falls Library was held at River's Edge Restaurant on January 31st. It was a very successful event attended by 57 adults.

Areas of note regarding the January FY19-20 Financial Report:

- The computer line item is 85% expended. All other line items are as expected.

The library welcomed two new members to the library board of trustees; they are Dave Dlugos and Mary MacEachern.

Thank you for your continued support of the Beacon Falls Public Library.

Sincerely,

Elizabeth Setaro
Library Director

January
Service Report 2019-2020

PROGRAM ATTENDANCE

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
ADULTS AT ADULT PROGRAMS	162	419	73	521	-19.58%
ADULTS AT CHILD PROGRAMS	32	409	52	522	-21.65%
CHILDREN AT CHILD PROGRAMS	79	855	280	1889	-54.74%
TOTAL	273	1683	405	2932	-42.60%
# of CHILDREN/YA/FAMILY PROGRAMS	7	86	22	138	-37.68%
avg # children at child programs	11.29	9.94	12.73	13.69	-27.38%
# of ADULT PROGRAMS	6	27	6	38	-28.95%
avg # adults at adults programs	27.0	15.5	12.2	13.7	13.27%
# of COMPUTER SESSIONS	4	38	6	41	-7.32%

LIBRARY SERVICES

	THIS MONTH	YTD	Same month last year	PRIOR YTD	% change from last year to this year
COMPUTER USAGE (HRS)	72 3/5	550 4/5	73	521	5.72%
COMPUTER (#PEOPLE)	92	711	96	886	-19.75%
WEB SITE VISITS	738	5866	673	5272	11.27%
VOLUNTEER HOURS	29 3/4	190 1/2	112	417 1/2	-54.37%
HOMEBOUND DELIVERIES	0	3	0	3	0.00%
Notary Services	15	71	5	29	144.83%

CIRCULATION OF MATERIALS

	THIS MONTH	YTD	Same month last year	PRIOR YTD	Percentage change from last year YTD to this year YTD
ADULT	399	2915	441	3142	-7.22%
YOUNG ADULT	48	348	67	337	3.26%
JUVENILE	224	2318	242	2412	-3.90%
AUDIO BOOKS	27	148	28	190	-22.11%
Downloadable audiobooks	154	946	135	932	1.50%
Digital Music downloads	4	4	0	8	-50.00%
ADULT VIDEO	460	2644	442	2909	-9.11%
JUVENILE VIDEO	71	511	81	532	-3.95%
Digital Video downloads	1	13	1	3	333.33%
E-BOOKS	137	920	119	881	4.43%
LIBRARY PASSES	9	41	4	40	2.50%
OTHER	9	69	19	54	27.78%
TOTALS	1543	10877	1579	11440	-4.92%
(included in above)					
ILL-BORROWED	146	987	222	1142	-13.57%
ILL-LENT	153	995	153	925	7.57%
CONNECTICARD LOANS	80	459	81	509	-9.82%

REGISTRATION THIS MONTH

	EXPIRED	NEW	YTD (NEW)	PRIOR YTD (NEW)	% change from last year to this year
ADULT	20	34	244	171	42.69%
CHILDREN	0	3	97	94	3.19%
TOTALS	20	37	341	265	28.68%

January
2019-2020 financial report

Library Accts #10-69	THIS MONTH	YTD	PRIOR YTD	REMAINING BUDGET	% of LINE ITEM EXPENDED
#1010 FULL TIME	\$9,403.22	\$71,765.13	\$66,891.48	\$52,243.87	57.87%
#1019 PART TIME	\$608.94	\$6,998.37	\$6,705.00	\$4,584.63	60.42%
#1060 COMPUTER	\$0.00	\$3,351.24	\$3,902.97	\$548.76	85.93%
#1130 TELEPHONE	\$0.00	\$270.79	\$333.44	\$329.21	45.13%
#1170 LIBRARY MATERIALS*	\$1,424.99	\$14,323.91	\$13,025.18	\$9,526.09	60.06%
#1800 PROF. DEVEL.	\$75.00	\$254.56	\$223.74	\$745.44	25.46%
#1805 PROGRAMMING	\$259.89	\$2,687.83	\$2,254.83	\$2,662.17	50.24%
#1807 COPIER LEASES	\$53.00	\$408.70	\$550.53	\$491.30	45.41%
TOTAL	\$11,825.04	\$100,060.53	\$93,887.17	\$71,131.47	58.45%

PETTY CASH

BEG. BALANCE	\$20.00
ADD'L FUNDS	\$134.00
MINUS EXPENSES	\$134.00
TOTAL	\$20.00

CHECKING ACCT. ****

BEG. BALANCE	\$8,076.06
ADD'L FUNDS	\$253.57
MINUS EXPENSES	\$269.27
TOTAL	\$8,060.36 ****

Deposits

last month petty cash	\$34.00
Gingerbread -	
Eventbrite	\$44.00
Late DVD	\$14.46
Late DVD	\$4.55
Late DVD	\$7.66
January Petty Cash	\$134.00
Faxing	\$5.00
Late DVD	\$9.90
Watercolor	\$78.00

Expenses

Rich DiCarlo - Watercolor	\$156.00
ACLB - Assoc. LB	\$100.00
Crystal Rock	\$13.27

Liberty Bank CD	\$11,380.98
for in yearly budget	\$7,011.88
Reserved for Building Fund	\$6,000.00
Marketing (CN, FB & Meetup)	\$60.13
Strategic Plan /CMC Survey	\$175.00
FOL Watercolor donation (\$550 from friends)	\$273.00
Reserved for Robotics	\$304.30
Programming fees collected to be used for credit card expenses for program materials	\$199.45